

**HOWELL AREA FIRE AUTHORITY**  
December 20, 2023 – 6:00 pm  
Oceola Township Hall – 1577 N. Latson Rd, Howell, MI 48843

---

**Board Members Present:** Chairman Mike Coddington, Vice Chairman Sean Dunleavy, Treasurer Bob Hanvey, Secretary Mark Fosdick, Member Bob Ellis, Fire Chief Ron Hicks, Attorney Kevin Gentry, Admin. Asst Barbara Souchick

Chairman Coddington called the meeting to order at 6:00 pm.

**Approve the minutes of the regular meeting of November 15, 2023:** MOTION by Mr. Dunleavy, SUPPORT by Mr. Ellis to approve the minutes of the regular meeting of November 15, 2023. MOTION CARRIED UNANIMOUSLY.

**Discussion/Approval to Move \$200,000 from the General Fund to the Pension Fund:** MOTION by Mr. Ellis, SUPPORT by Mr. Dunleavy to transfer \$200,000.00 from the General Fund to the Pension Fund. MOTION CARRIED UNANIMOUSLY.

**Discussion/Approval to Increase the Capitalization Threshold from \$5,000 to \$10,000 per our Audit Firms Recommendation:** MOTION by Mr. Dunleavy, SUPPORT by Mr. Hanvey to increase the Capitalization Threshold from \$5,000 to \$10,000. MOTION CARRIED UNANIMOUSLY.

**Discussion: Heating Unit Installed at Station 23 (Marion Twp.):** MOTION by Mr. Fosdick, SUPPORT by Mr. Ellis to approve the installation of the heating unit at Station 23. MOTION CARRIED UNANIMOUSLY.

**Amend December 20, 2023 Agenda:** MOTION by Mr. Fosdick, SUPPORT by Mr. Dunleavy to Amend the December 20, 2023, Agenda to read - Approve *Payment of Bills and Payroll in the amount of \$297,314.62 for period ending December 13, 2023.* MOTION CARRIED UNANIMOUSLY.

**Approve Payment of Bills and Payroll:** MOTION by Mr. Fosdick, SUPPORT by Mr. Dunleavy to approve payment of bills and payroll in the amount of \$297,314.62 for period ending December 13, 2023. MOTION CARRIED UNANIMOUSLY.

**Adjourn:** MOTION by Mr. Ellis, SUPPORT by Mr. Fosdick to adjourn the meeting at 6:23 PM. MOTION CARRIED UNANIMOUSLY.

Respectfully Submitted:



Barbara Souchick, Admin. Assistant

Approved By:



Mark Fosdick, Secretary