HOWELL AREA FIRE AUTHORITY
November 19, 2025 – 6:00 pm
Oceola Township Hall – 1577 N. Latson Rd, Howell, MI 48843

Board Members Present: Chairman Mike Coddington, Vice Chairman Sean Dunleavy, Member Bill Fenton, Secretary Mark Fosdick, Member Nick Hertrich , Deputy Chief Jamil Czubenko, Attorney Kevin Gentry, Admin. Asst. Barbara Souchick

Chairman Coddington called the meeting to order at 6:00 pm.

Approve the minutes of the regular meeting of October 15, 2025: MOTION by Mr. Dunleavy, SUPPORT by Mr. Fenton to approve the minutes of the regular meeting of October 15, 2025. MOTION CARRIED UNANIMOUSLY.

Approve the minutes of the closed session of October 15, 2025: MOTION by Mr. Fosdick, SUPPORT by Mr. Dunleavy to approve the minutes of the closed session of October 15, 2025. MOTION CARRIED UNANIMOUSLY.

Call to Public: No Response

Discussion/Approval of the 2024/2025 HAFA Annual Audit: MOTION by Mr. Hertrich to accept and approve the 2024/2025 HAFA Annual Audit as presented by Ken Palka of Accounting Firm Pfeffer, Hanniford and Palka. SUPPORT by Mr. Dunleavy. MOTION CARRIED UNANIMOUSLY.

Discussion/Approval of the 2026 HAFA Board meeting Schedule: MOTION by Mr. Mr. Fenton, SUPPORT by Mr. Hertrich to approve the 2026 HAFA meeting schedule with a change to the start time *from 6:00 pm to 5:30 pm.* MOTION CARRIED UNANIMOUSLY.

Discussion/Approval purchase of Turnout Gear: MOTION by Mr. Fenton, SUPPORT by Mr. Fosdick to approve the purchase of 10 sets of turnout gear from Phoenix Safety Outfitters in the amount of $36,980.00. MOTION CARRIED UNANIMOUSLY.

Discussion/Approval Repair E-24: MOTION by Mr. Fenton, SUPPORT by Mr. Hertrich to approve the payment of the repair bill for E-24 in the amount of $18,132.21. Also to include additional charge for towing. MOTION CARRIED UNANIMOUSLY.

Discussion/Approval to Renew the Contract with Attorney Kevin Gentry: MOTION by Mr. Fosdick, SUPPORT by Mr. Dunleavy to approve the contract with Attorney Kevin Gentry for legal services. MOTIOJN CARRIED UNANIMOUSLY.

Discussion/Approval Payment of Bills and Payroll: MOTION by Mr. Dunleavy, SUPPORT by Mr. Fenton to approve payment of bills and payroll in the amount of $404,242.01 for period ending November 7, 2025. MOTION CARRIED UNANIMOUSLY.

New Business: MOTION by Mr. Dunleavy, SUPPORT by Mr. Fosdick to nominate Mr. Hertrich to fill the vacant Treasurer position to the Board until the next scheduled Board Officer election. MOTION CARRIED UNANIMOUSLY.

Old Business: Chief Czubenko relayed to the Board that we need to purchase a new engine sooner rather than later. With E-21, E-22 in for repairs and slated to be sold and E-24 now also in for repairs we are in dire need of a replacement engine. Discussion has taken place with Stuphen Corp to purchase an engine using a 4 year Lease to Purchase plan which will allow us to obtain a new engine relatively soon and within our budget constraints. MOTION by Mr. Fenton to authorize Chief Hicks to enter into a 4 year Lease Purchase Agreement with Leasing 2, Inc. to finance the purchase of a new Fire Engine in the amount of $986,608.59 from Sutphen Corp. SUPPORT by Mr. Dunleavy. MOTION CARRIED UNANIMOUSLY.

Discussion/Approval HAFA Resolution #03-25: MOTION by Mr. Fenton, SUPPORT by Mr. Dunleavy to adopt HAFA Resolution #03-25 which authorizes Chief Hicks to enter into the aforementioned Lease Purchase Agreement with Leasing 2, Inc. to finance the purchase of a new Fire Engine. MOTION CARRIED UNANIMOUSLY by ROLL CALL VOTE. Coddington-Yes, Dunleavy-Yes, Fenton-Yes, Fosdick-Yes and Hertrich-Yes.

Adjourn: MOTION by Mr. Dunleavy, SUPPORT by Mr. Fenton to adjourn the meeting at 6:46 PM.

Respectfully Submitted: Barbara J Souchick

Barbara Souchick, Admin. Assistant

Approved By: Mark Fosdick

Mark Fosdick, Secretary